**Names of Parent(s)/Guardian(s)**

**Street Address**

**City, State, Zip**

**email@email.com**

**Month Day, 20XX  
  
School Official Name**

**X City School District  
Street Address**

**City, State, Zip**

**Dear Ms./Mr. School Official,  
  
  
We are sending this letter of intent to home school in accordance with Section 100.10 of the Regulations of the New York State Commissioner of Education.  
  
We intend to homeschool our son/daughter, FName LName, who will be entering grade for the 20XX-20XX school year.**

**Sincerely,**

**Mother/Guardian Father/Guardian**